

# Georgia Business Aviation Association Board Meeting Minutes- December 7, 2005

## BellSouth Hangar – Atlanta, GA

Board Members in Attendance:

Jeff Agur  
Terry Britt (via phone)  
Bruce Egart  
Bill Shaw  
Dave Small

*Guests:*

None

(All Action Items in Red.)

(All Resolved Items in Green)

### **1. Welcome**

Meeting was called to order at 9:45 am at BellSouth. A quorum was not present. (Note: all motioned items were submitted to the Board via e-mail for electronic vote.)

### **2. Review and Acceptance of Prior Meeting Minutes**

Meeting minutes from last meeting of October 11 at BellSouth were approved via electronic vote and placed into record.

### **3. Treasurer's Report**

Treasurer, Vickie Adams was absent but the most recent bank statements were available for review. Current checking balance is \$27,547.48. The scholarship account has \$9,150.55 as a balance. No information was available on current receivables and payables. However, two membership checks were received this week. One from Avfuel and one from Exxon Avitat Boca Raton. Discussion about GBAA's insurance premium did not yield a known payable date. **Jeff will contact Mike O'Donnell at NationAir to inquire about our premium status and policy renewal.**

Further discussions centered on the \$25,000 cap allowed under the current corporate structure. Will this continue to be an on-going issue? If so, can we refile to another corporate structure or does it make best sense just to pay the penalty? **Dave will follow up on this issue with our accountant.**

### **4. 2006 Budget Model**

A budget model was presented for consideration. The model is a spreadsheet which will be used as a tool to outline the financial needs of the GBAA in the coming year. It has been recommended the each of the committees to provide a forecast of their expenses and

revenues for their 2006 activities. In addition, any operational expenses such as insurance and P.O. box will be to be summarized by Vickie. **Jeff will coordinate with all the committees to collect this information. He will also compile and prepare the spreadsheet for presentation at the next Board meeting.**

### **5. Event Committee Update**

The Emergency Response Workshop from October was well attended (32 people) and received. A summary of the feedback forms showed that the event was overall very good. The most noticeable comments for improvement was about the strength of some of the speakers/topics as well as the tendency to focus on airlines versus business aviation. Thank you to Bill Shaw, BellSouth and Aviem for being such great hosts and presenters!

Discussions of 2006 events transpired with a number of topics tabled for consideration including an insurance seminar, tax seminar, ATC lunch and a GBAA "Safety Day." **As Event Committee Chair, Jeff Agur was tasked with coordinating and planning the 2006 events with the committee.** A proposal will be submitted with the committee's recommendations along with the budget model at the next Board meeting.

### **6. Membership Committee Update**

With the addition of the newest membership renewals, the membership stands at 81 member companies/associations. Now that the end of the year is nearing, it is time to think about mailing the membership renewal letters and invoices. **Dave will draft this letter which will highlight 2005 successes and activities as well as 2006 planned activities.**

### **7. Golf Committee Update**

Dave provided a report of the latest Golf Committee activities. The committee visited numerous golf courses in the Peachtree City area in late October. Currently, the committee is leaning toward Flat Creek to host the golf and receptions. Their banquet facility has been recently remodeled and looks to be ample space for GBAA's needs. The committee would like to examine the course and also share concerns about the opening presentation as members drive into the facility. **As a Cannongate member, Bill Shaw volunteered to address the aesthetic concerns with Flat Creek management.** Current bid proposal has a cost of \$70/player (to include greens fee, cart, room rental) plus \$25/per person for food (lunch and dinner). The overall cost of less than \$100 per person seemed very low. **While Bill is visiting Flat Creek, he will gain a better feel of the quality of this product. In addition, he will try and observe a large event being held at Flat Creek.**

Bill suggested to the committee a need to better organize the members meeting to make it a more professional meeting. The Board agreed this needs to be addressed. With time and logistics issues, it seemed the best opportunity was to hold the members meeting from 9AM to 10AM before registration. Dave and the committee will consider this as they layout the agenda.

## **8. Scholarship Committee Update**

Bill Shaw provided a draft proposal of the GBAA scholarship guidelines and qualifications. He and the committee requested approval of this proposal to begin promotion. A question was raised about including existing business aviation professionals in this proposal. The current proposal is geared toward young college students. It was agreed that, due to timing, the current proposal would stand but there is a great opportunity to target continuing education for current aviation professionals. **The proposal was electronically submitted to Board members and was approved via an electronic vote. The committee will begin promotion of the scholarship on websites as well as industry newswires** (NBAA, AIN, BCA, Pro Pilot, Aviation Week & Space Technology, AutoPilot, AOPA).

It was also suggested that while membership renewals are being distributed, that GBAA solicit scholarship donations. **A motion was presented to the Board electronically which states that a “write-in” line will be included on the invoice in the event a member company would like to donate additional money to the scholarship fund. The motion was accepted by the Board via electronic vote.**

## **9. New Business**

Relative to the FTY fencing issue, Dave attended the recent meeting with the fence vendor and FTY management. He feels the design and technology will help address the current wildlife issue. Currently, the project is awaiting funding information from the FAA.

Jeff reported that the Basecamp account setup has not yet been completed.

Next meeting dates were discussed and decided:

- January 17 at Cox
- February 21 at BellSouth
- March 21 at AFLAC

The meeting adjourned at 12:20. The next Board meeting is on January 17 at Cox.