

Georgia Business Aircraft Association meeting minutes of August 19, 2003

Members present:

Mark Hewlett
Skip Moore
David Small
Vickie Adams
David Davidson
Rob Little
Mike Scheller
Scott Beale

Harry Nuttall
Mitch Young
Harry Houckes
Don Clevenger
Mike May
Randy Hudon
Terry Britt – conference call

Absent:

Larry Westbrook
Tracy Nichols

John Marinko
Pete Acevedo

Mark Hewlett called meeting to order promptly at 0930 hrs. After welcoming all present, we moved into the agenda.

Vickie Adams, treasurer, reported that we currently had \$25,338.54 balance with all invoices for the golf tournament paid. We also finalized the signature cards on the GBAA Wachovia account today. Currently signed up on the account are Mark Hewlett, Vickie Adams and David Small.

The last 2 previous meeting minutes, June & July, were distributed for review and approval. The Board approved the minutes for the record.

Our next item of business was the review of the bylaws. Mike Scheller, who has been working on revising them, took the floor to review all the changes made since our July 17th meeting. For the sake of time and space in this document, individual revisions will not be address.

One major topic that did arise for discussion was the lack of Committee's mentioned in the bylaws. David Small brought the motion to the Board that we have committees to help distribute the workload and create individual responsibility among the Board. Randy Hudon spoke of similar Boards that generally have at least 4 committees in addition to ad-hoc committees. The majority of the Board agreed that the by-laws should contain at least 4 committees. Those committee's are: Membership, Nominating, Executive and one other to be formally named. Mike Scheller will work on re-writing that section of the by-laws to address the committees with help from Randy Hudon.

Next, Terry Britt was questioned about the status of Directors & Officers Liability Insurance. The Board circulated several papers from the Chubb Insurance Group for review. The application for Not for Profit Organization Liability Coverage will be filled out by Skip Moore and return to Terry Britt for an Insurance quote. We hope to have this quote at our next meeting on September 16th in Columbus, Georgia at B&C Hangar.

Our next agenda topic was Website update by David Small. David requested that we set up the remaining meeting dates and locations for the rest of 2003 so that we can post them on the web site when we update the calendar of events. At the approval of the Board, here is a list of the remaining meetings and locations for 2003.

September 16, 2003	B&C Hangar, Columbus, CSG	9:30 AM
October 21, 2003	Home Depot , Atlanta, FTY	9:30 AM
November 18, 2003	Southern Company, Atlanta, PDK	9:30 AM
December 9, 2003	AIG Insurance, Atlanta, Georgia	9:30 AM

Creation of the 2004 Golf Tournament Committee was the topic of business. It was agreed that the committee be able to do the site evaluation and selection for the 2004 GBAA golf tournament & members meeting. With the committee keeping the Board inform with its progress at every meeting. The 2004 Golf Committee will consist of: David Small, Harry Nuttall, Vickie Adams, Terry Britt, Skip Moore, Rob Little and Scott Beale. Of course Tracy Nichols will handle the catering portion of the event! A separate e-mail will be circulated to these members at a later date consisting of time line and objectives as well as areas of responsibilities.

Volunteers were solicited for the much needed Membership Committee. Heading this Committee will be Skip Moore, Vickie Adams, Tracy Nichols and Mike Scheller. There main objective will be to organize and detail membership and its data.

Mitch Young will once again help the organization by handling the Nominating Committee. Harry Nuttall and Rob Little will assist him in this endeavor.

Skip Moore covered the REACHBAC and Career fair topic. The next GBAA sponsored event will be a REACHBAC session on September 8th at Marriott Perimeter Center, 246 Perimeter Center Parkway (770) 394-6500. This luncheon will begin at 11:45 AM and will allow members a chance to welcome & meet Ms. Shelly Longmuir, NBAA's newly appointed president. Also, briefings to follow starting at 12:15 PM by Willie Anderson – Port Director of Immigration & Naturalization Service as well as Anita Terry McDonald – Port Director for U.S.Customs, Atlanta.

The Southeastern NBAA representative, Harry Houckes, spoke about proceeding with a GBAA/NBAA Career Fair for High School students. Harry has been discussing the idea with Jeff Lee of IBM's flight department in White Plains, NY. That area will be presenting a fair on October 24th & 25th of this year. The question was raised if a GBAA

representative could sit in on some planning sessions or actually visit the event. Harry will work on an outline and proposal after further discussion with Jeff Lee.

The Board drew special recognition to Mike Scheller for his ongoing hard work concerning the revision of the GBAA by-laws.

The solicitation for new business or open discussion was placed on the floor but no items were brought out. Motion was then brought to the floor for closure of the meeting, it was seconded and meeting adjourned.

Note: Please take a moment and enter the remaining 2003 GBAA meeting dates and locations into your calendar now while it is on your mind! E-mail reminders will go out to Board members at intervals of 2 weeks, 4 days and 1 day prior to the meeting.